

## **July 18, 2024 Meeting of the Board of Fire Commissioners**

### **District #3 in the Township of Hanover**

### **County of Morris, Cedar Knolls, New Jersey**

The meeting was called to order at 7:00 p.m. on July 18, 2024 in accordance with the Public Meeting Act of 1975, Chapter 231. The Board observed a moment of silence for all those who have given their lives in service of their communities and nation.

**ATTENDANCE:** Commissioners Steven Cornine, Mary Lou DeSimone, and Gary Keyser were present. Commissioners Michael Dugan Sr. and Michael Dugan Jr. was absent.

Administrator Schultz, Deputy Administrator Hark Jr., Lt. McGuinness, Chief Martin, FF Martin, FF Ujfalussy, EMT Waldron, and two 2 members of the public were also in attendance.

**PUBLIC PARTICIPATION:** None.

**DEPART FROM NORMAL AGENDA:** Commissioner Cornine announced that the Board would depart from the normal agenda for a brief Executive Session.

**EXECUTIVE SESSION:** Commissioner DeSimone read Resolution 24-07-18-87 to enter into executive session. Commissioner Keyser made a motion to introduce the resolution, seconded by Commissioner DeSimone. All were in favor. Commissioners Dugan Jr. and Dugan Sr. were absent.

**The Board went into closed session at 7:02 p.m.**

Personnel matters were discussed, and action will not be taken.

**The Board came out of closed session at 7:19 p.m.**

**CORRESPONDENCE:** None.

### **APPROVAL OF PREVIOUS MINUTES:**

**The minutes from the July 2, 2024 Special Meeting were reviewed. The approval of the minutes was postponed until next meeting.**

**REPORT OF THE TREASURER:** No report. Commissioner Cornine distributed the July 18, 2024 interim P&L and indicated that 55% through the fiscal year the District has utilized 59% of the budget.

## **Report of Fire Commissioner Board Committees and Chief of Department:**

**CHIEF'S REPORT:** Chief Martin submitted his Bi-Monthly report on July 17, 2024 and had the following addition. Chief Martin reported that EMT Waldron took A39 to have the radios installed today. Chief Martin noted that the ambulance is slated for State inspection on July 30.

**EMS:** Commissioner Keyser reported that he hopes to meet with District 2 Commissioner Quinn next Tuesday to discuss what District 2 wants regarding EMS.

**BUDGET:** Commissioner Cornine reported that the 2025 budget process should begin soon.

**PERSONNEL:** Commissioner DeSimone reported that there will be an Executive Session.

**NEGOTIATIONS:** Commissioner Keyser reported that the Negotiation Committee and Deputy Administrator Hark Jr. met with the FMBA representatives last night and would discuss the negotiations in Executive Session.

**LIAISON TO THE VOLUNTEERS:** Nothing to report.

**BUILDINGS AND GROUNDS:** Nothing to report.

**APPARATUS/EQUIPMENT AND MAINTENANCE:** Nothing to report. Commissioner Keyser asked if FF Martin would continue to handle the Apparatus/Equipment Maintenance report now that Lt. Belott is back. Chief Martin indicated that Lt. Belott and FF Martin might work in concert on apparatus/equipment maintenance.

**INSURANCE:** Nothing to report.

**BY-LAWS:** Nothing to report.

**WEBSITE:** Up to date.

**PLANNING COMMITTEE:** Nothing to report.

**LIASON TO EXEMPTS:** Nothing to report.

**RECORDS RETENTION:** Nothing to report.

**LIAISON TO HANOVER TOWNSHIP COMMITTEE:** Commissioner Keyser reported that he met with Committeeman Cahill and brought him up to speed on the meeting with District 2. Commissioner Keyser reported that he also informed

Committeeman Cahill that the District 2 & 3 Boards have decided to resume consolidation talks. Commissioner Keyser reported that he would let Committeeman Cahill know of any meeting dates so that he could attend.

**OLD BUSINESS:** Commissioner Cornine reiterated that Ambulance 39 is being outfitted and hopefully inspected by the end of the month.

**NEW BUSINESS:** Commissioner Keyser reported that there have been complaints about the current uniform vendor and felt that the District should look for a new vendor. Commissioner Cornine said he would make a note to have a conversation with Department leadership to come up with an amicable solution.

Commissioner Keyser reported that members that get a Pay per Call payout over \$599 need to be made employees and paid through payroll. Administrator Schultz explained that Local Government Services came out with 2 notices this week specifically regarding any type of compensation tied to call volume requiring everyone be paid through payroll. Administrator Schultz reported that he will have the documentation for the Board by the next meeting.

Commissioner Keyser reported that he was at District 2's July 8 meeting and Mr. Paul from County OEM was there. Commissioner Keyser reported that Mr. Paul was asked how the County got involved with everything going on at the Red Bull practice facility. Commissioner Keyser felt that however the County got involved the next time this happens Mr. Paul needs to inform participating agencies on a timelier basis on the specifics of the operation. Commissioner Cornine noted that District 3 did know about the operation ahead of time because there was a discussion on whether to bill for our service. Commissioner Cornine reported that if needed he would get in touch with Mr. Paul to clarify how and when the information on the operation was disseminated.

**REMINDERS:**

The next Regular Meeting of the Board of Fire Commissioners will be held on Thursday, August 1, 2024 at 7:00 P.M.

The next Joint Fire Prevention Board Meeting will be held on Monday, September 9, 2024 at 6:30 P.M. at the District 2 Firehouse.

**PUBLIC PARTICIPATION:** EMT Waldron reported that the Board has a pay scale for preplanned events and asked if there are agencies, such as the Township of Hanover or District 2, that are exempt from paying for District 3 services for these events and who makes the decision to bill or not. Commissioner Cornine

reported that the did not know the answer but would look into it and get back to EMT Waldron by the next meeting. Commissioner Cornine felt that there are 2 big different components to consider when District 3 is doing event standby; one is are we required to be there or requiring them to have us there or as with the Red Bull event which was a coordination of County resources to be closer to and not required to be at or dedicated to. Commissioner Keyser felt that it was worth finding out if the other agencies were compensated for their service. Commissioner Cornine felt that if the District was required to be dedicated to the event then they should bill for the service but if they are not required to be dedicated then the service is a courtesy. Commissioner Cornine reported that the District does need to get answers to the questions EMT Waldron asked though.

#### **RESOLUTIONS:**

**Commissioner DeSimone read Resolution 24-07-18-88 declaring surplus. Commissioner DeSimone made a motion to introduce the resolution, seconded by Commissioner Cornine. Commissioner Keyser felt that the District should donate the radios and chargers to departments who need them, not the County Training Academy. Commissioners Cornine and DeSimone were in favor. Commissioner Keyser was against. Commissioners Dugan Jr. and Dugan Sr. were absent.**

**Commissioner DeSimone read Resolution 24-07-18-89 authorizing a COE be extended to Junior Volunteer EMS Sakthi. Commissioner Keyser made a motion to introduce the resolution, seconded by Commissioner DeSimone. All were in favor. Commissioners Dugan Jr. and Dugan Sr. were absent.**

**EXECUTIVE SESSION: Commissioner DeSimone read Resolution 24-07-18-90 to enter into executive session. Commissioner Keyser made a motion to introduce the resolution, seconded by Commissioner DeSimone. All were in favor. Commissioners Dugan Jr. and Dugan Sr. were absent.**

**The Board went into closed session at 7:45 p.m.**

Personnel matters were discussed, and action will be taken.

**The Board came out of closed session at 8:42 p.m.**

**ADJOURN: A motion was made by Commissioner DeSimone, seconded by Commissioner Keyser, to adjourn the meeting. All were in favor. Commissioners Dugan Jr. and Dugan Sr. were absent.**

The meeting was adjourned at 8:43 p.m.

Respectfully submitted by

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Mary Lou DeSimone, Secretary